



**REQUEST FOR COMBINE OF REAL PROPERTY**

**NOTICE**

1. Title to parcels/units must be in same ownership, and all taxes due must be paid prior to Property Combine Request.
2. If one parcel is currently receiving homestead exemption, property owner must file a homestead application to add new lands to the original parcel; therefore the first year in which the legal descriptions are combined will constitute the base year for the new lands. **The deadline to file a timely application is March 1<sup>st</sup>.**
3. If subject is a condominium, owner must submit a letter from the condominium association acknowledging owner's Property Combine Request and property's physical status as one living unit. Must provide main entrance unit number and total bed/bath count, and submit floor plans or design reflecting current physical changes (if available).
4. The Property Appraiser may request a homestead affidavit be filed if parcel(s) have two or more dwellings/living units. Condominium units must be physically joining. Each parcel should be contiguous in same municipality.

**NOTIFICATION**

*The Property Appraiser reserves the right to investigate and inspect the premises to confirm that it is a single property living unit. If the property is mortgaged, the property owner must notify all mortgagees associated with the properties listed below. All requested information submitted to the Office of the Property Appraiser will be subject to review. Owner acknowledges and hereby agrees to all conditions of Property Combine Request. Meeting the above conditions **does not** imply approval of this Property Combine Request.*

**STEP 1: IDENTIFY ALL PROPERTIES**

List all applicable **FOLIO NUMBERS**: \_\_\_\_\_

List all applicable **PROPERTY ADDRESSES**: \_\_\_\_\_  
 (Indicate principal property address)

**STEP 2: ANSWER THE FOLLOWING QUESTIONS**

Reason for grouping request: \_\_\_\_\_

Do any of the parcels have homestead exemption? \_\_\_\_\_ Is any portion of property rented? \_\_\_\_\_

If yes, provide details: \_\_\_\_\_

**STEP 3: SIGN AND DATE THIS REQUEST**

**\*Current owner(s) of record or their attorney (with a power of attorney) must sign request & have form notarized below.**

\_\_\_\_\_  
 Signature                                      Name/Title                                      Telephone Number                                      Date

**STEP 4: NOTARIZE THIS REQUEST**

The foregoing instrument was acknowledged this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ by \_\_\_\_\_,  
 who is personally known to me or has provided \_\_\_\_\_ as identification and who did/did not take an oath.

\_\_\_\_\_  
 (SEAL) \_\_\_\_\_  
 Notary Public, State of Florida at Large

**Office Use Only: (check if attached)**

Review for Tax Year: \_\_\_\_\_ Homestead Application: \_\_\_\_\_ Letter from Homeowner's Assn.: \_\_\_\_\_

Letter from Owner: \_\_\_\_\_ Floor plan or design: \_\_\_\_\_ Other: \_\_\_\_\_